

राष्ट्रीय हरित अधिकरण / National Green Tribunal
प्रधान न्यायपीठ / Principal Bench
फरीदकोट हाउस, कॉपरनिकस मार्ग / Faridkot House, Copernicus Marg
नई दिल्ली / New Delhi - 110001

NGT/PB/672/Admin/2018/153

Dated : 15 April, 2021

Sub: Advertisement for engagement of IT Coordinator on contractual basis in the National Green Tribunal, Principal Bench at New Delhi - reg.

Applications are invited from eligible candidates for the engagement as IT Coordinator on contractual basis as per the following criteria :

Sl. No	Name of the posts & Number	Eligibility/ Educational Qualification	Age limit	Place of assignment	Remuneration
1.	IT Coordinator (01)	Bachelor degree in IT or Diploma in the relevant field with minimum 15 years experience in handling IT infrastructure / IT head in Central / state Government Offices / Courts / Tribunals. Candidate with more experience in relevant field will be given preference	50 years	National Green Tribunal Principal Bench, New Delhi	Rs 35000/- to Rs 40000/- ; to be decided by the Competent Authority depending upon Merit of the Candidate.

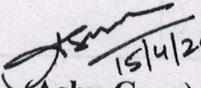
2. The terms and conditions for the above engagement shall be as follows:
- The person engaged shall perform his duties as assigned by the controlling officer from time to time.
 - The working hours of the NGT are from 9:30 AM to 5:00 PM with lunch break of 30 minutes from 1:30 PM to 2:00 PM with Saturday working.
 - One leave shall be given in a month, to be availed with prior permission.
 - In special circumstances, IT Coordinator can be called for service on holidays or duties can be assigned beyond normal working hours.
 - The period of contractual engagement shall be initially three months. Further extension shall be decided by the Competent Authority, as per the requirement, utility, performance and output.
 - National Green Tribunal, Principal Bench shall have the right to examine/review the service rendered by him.
 - He shall perform his obligation with all necessary skills, diligence, efficiency and economy.
 - During the term of service, he/she shall not engage himself in any private business or professional activity which could conflict with the interest of the Government.

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[Signature]
15/4/2021

(2)

- ix. He shall treat all the information as confidential and use the same only for the purpose of the performance of service.
 - x. The service can be terminated at any point of time, without giving any notice and assigning any reason thereof.
 - xi. The engaged person, if absent from duty for more than seven days without intimation and approval of leave, shall be liable to be dismissed from engagement without giving any notice.
3. Number of vacancies may vary. The Competent Authority reserves right to either increase or decrease the no. of posts at any stage and either to make recruitment or may not proceed for recruitment even though the Candidates have applied for the post.
 4. The prescribed Educational Qualifications are minimum and mere possession of the same does not entitle the candidates to be called for evaluation. The applications may be shortlisted according to the criteria as may be prescribed by the Competent Authority for the purpose, including weightage to be given for experience of working in relevant field.
 5. Interested persons may submit their bio-data with the particulars in the enclosed format along with relevant documents to the **Registrar General, National Green Tribunal, Principal Bench, Faridkot House, Copernicus Marg, New Delhi – 110001** on or before **26th April, 2021 (5:00 PM)**. Applicants may send advance copy through email on **rg.ngt@nic.in**.


15/4/2021
(Ashu Garg)
Registrar General

Copy to:

1. PPS to Hon'ble Chairperson
2. PA to Registrar General
3. PA to Deputy Registrar, NGT, PB, New Delhi
4. The Pay & Accounts Officer, Ministry of Environment, Forest & Climate Change, Government of India, IPB, Jor Bagh, New Delhi
5. Computer In-charge for uploading on the website
6. Guard file
7. Concerned Office File

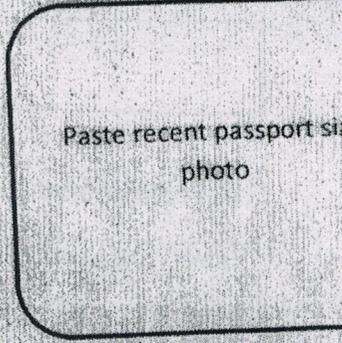
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APPLICATION FORM FOR ENGAGEMENT OF IT COORDINATOR

NOTICE DATED : 15.04.2021

POST APPLIED FOR :

1. Name
(in block letters)
2. Father's/ Husband
Name
3. Sex (Male/Female)
4. Category GENERAL/ OBC/ SC/ ST
5. Postal Address
(For
correspondence)
6. Contact No.
(Mobile & Landline)
- Permanent Address
- (Alternative Contact
No.)
7. E-mail id
8. Fax No.
9. Date of Birth
as on 26/04/2021
Years Months Days



13. Any Other Information
(Please attach separate
sheet, if required)

DECLARATION

I solemnly do hereby affirm and declare that the information given above is true and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligibility being detected before or after the interview/ selection/ engagement, my candidature may be treated as cancelled and, I shall be liable for any action as the Tribunal may deem fit and proper.

(Signature of the candidate)

Date:.....

Place:.....